

## Procedure of Purchasing Textbooks of Thai Christian School for Academic Year 2020

### For Grade 4- 6 / Grade 10 - 12

1. Download the textbook lists from [www.thaichristian.ac.th](http://www.thaichristian.ac.th)
2. On the webpage, go to the correct section for the student's level.
3. Download BOTH file: Thai Section file AND English Section file.
4. Fill out the details as in the example:
5. Sum the total price for both the Thai Section's textbooks and English Section's textbooks and make the payment by transferring money to Thai Christian School's Krungsri Bank account #320-1-32531-1  
Or QR Code, the account name is Thai Christian School.
6. Send pictures of the purchase order of both the Thai Section and English Section and the money transfer slip to the email address: [tcsbook2563@thaichristian.ac.th](mailto:tcsbook2563@thaichristian.ac.th) or by QR Code
7. Please order the textbooks and make the payment within 3 April 2020. If after the due date, 1,000 baht will be charged for the administration cost and the discount for the English Section's Textbooks will not be included.
8. Students will receive textbooks on the first day of Term 1.

The school would like to apologize for the inconvenience due to measures taken to prevent COVID-19 outbreak.